

**MINUTES OF THE
ALABAMA ACADEMY OF SCIENCE
Executive Committee Meeting
Kellogg Hotel and Conference Center
Tuskegee University
March 20, 2019**

Meeting was called to order at 7:10 p.m. by Drew Hataway. [Minutes on the Academy Website]

Attendees:

Ron Hunsinger
Brad Bennett
Brian Burnes
Brian Lahaie
Clark Lundell
Richard Hudiburg
Jim Bradley
Matthew Edwards
Wayne McCain
P.C. Sharma
Ayinde Chism
Jack Shelley-Tremblay
Ellen Buckner
Akshaya Kumar
Chritophers Stopera
Cameron Gren
Adriane Ludwick
Ken Marion
Mary Lou Ewald
Mark Jones
Malia Fincher

Jim Bradley moved to approve minutes. Ken Marion seconded. There was no discussion and no additions. Minutes were approved unanimously.

Comments or additions to the Spring 2019 reports were sought.

Ken Marion thanked the Board of Trustees for their service to the academy.

John (Jack) Shelley-Tremblay reported on the nominations process. He has been successful in contacting current office holders and new potential office holders via email. Drew Hataway recommended discussion of the slate of candidates. Wayne McCain moved to approve the slate as stated, and Mark Jones seconded the motion. The motion was approved unanimously.

The Bioethics section has recruited a record-breaking number of speakers for the spring 2019 meeting.

Meetings scheduled for A1 have been moved to C1, those in A2 have been moved to C2, and those in A3 have been moved to C3. Signs will be posted to advise attendees.

We have no host for the annual meeting in 2022 and are seeking for a host institution.

Drew Hataway clarified that Lawrence Davenport and Puneet Srivastava to receive Fellows of the AAS.

A correction needs to be made to the resolution for this year respecting the role of Dr. Prakash Sharma to “Prakash Sharma, Professor of Physics.”
Jack Shelley-Tremblay moved to approve the resolution and Mark Jones seconded the motion. The motion passed unanimously.

Drew Hataway requests that sections try in the future to avoid scheduling judging and talks during the time when the photograph is taken.

Old Business:

**Update Action Items From
Fall 2018 Executive Committee Meeting**

Action Item	Person Responsible	Due Date	Update 2/20/19
Send JAAS Issues to members with opt-in hardcopy instructions	Larry Krannich	Oct. 2018	Await JAAS issues. Will update in Fall 2019
Distinguished Service and Outstanding Leadership Award.	The Long-Range Planning Committee (Akshaya Kumar, Acting Chair)	Carried forward to Spring 2019	No progress has been made, so this item will be removed from the list of current action items.
Role of Graduate Students in AAS Governance**	Special topic for discussion raised by AAS member	Spring 2019	Cameron Gren submitted a proposed amendment to the constitution and bylaws (Agenda pages 34, 36, 43-4); will be voted on at the Spring 2019 AAS business meeting. A duration of the proposed terms may need to be added to the amendment under section 16, page 44 – add C. The individual shall serve for a two year non-renewable term. P.C. Sharma moved to approve the proposed change and Mark Jones seconded the motion. The motion was

			approved.
Develop a list of duties & responsibilities of associate editors.	Brian Toone	Spring 2019	Will address Fall 2019
Schedule a working meeting of editor, associate editors, and interested individuals for noon, Thursday, February 21, 2019.	Brian Toone	Spring 2019	Will move to Spring 2020
Distribute produced video to state school districts	Ellen Buckner	Fall 2018	Done
Post produced video on Academy website	Jack Shelley-Tremblay	Fall 2018	Jack Shelley-Tremblay has a candidate draft for a new AAS website and will share the link for preview in the next week, so that the executive committee can comment before the new website goes live.
Review and approve new AAS website	Jack Shelley-Tremblay	Fall 2019	
Distribute produced video to all Academy members	Ellen Buckner/Larry Krannich	Fall 2018	Done
Discussion of additional video development	Ellen Buckner	Fall 2019	Done
Discuss implementation of virtual Fall Exec. Committee meetings	Exec. Committee	Spring 2019	On Agenda, E-1 We will use WebEx. Participants need a computer with a camera and microphone or headset. Links will be sent out prior to the meeting via email.
Place "All presenters must be registered for the meeting." Statement on the Abstract/Title Submission site	Jack Shelley-Tremblay	Fall 2018	Done, also distributed via email
Update the By-Laws with Associate Executive Director guidelines	Larry Krannich	Fall 2018	Done, page 44, will be voted on in the business meeting Spring 2019. Cameron Gren moved to approve the changes to the bylaws as proposed. Mark Jones seconded the motion and the motion was approved.
Steering Committee needs to discuss and vote on the nomination of Jack Shelley Tremblay and other potential nominees for Associate Executive Director. Steering Committee will	Steering Committee	Fall 2019	

allow 1 month for additional nominations and will then vote by email.			
Update the By-Laws with amended Article IV, Section 1q approved at Fall 2018 Exec. Comm. meeting	Larry Krannich	Fall 2018	Done. Jack Shelley-Tremblay moved to approve the changes to the bylaws as proposed. Mark Jones seconded the motion and the motion was approved. This will be voted on in the business meeting Spring 2019.
Post updated By-Laws on Academy website	Larry Krannich & Jack Shelley-Tremblay	Fall 2018	Await Approval, D- Will be updated by Fall 2019
Develop a draft amendment to the By-Laws for a "graduate student at large" Executive Committee position	Cameron Gren	Spring 2019	Done. See above.
Discuss and formulate the roles and responsibilities of Section Chair/Vice-Chairs	Larry Krannich	Fall 2019	Needs to be posted on the website and sent to all section chairs and vice chairs. Section chairs should pass this document to newly elected vice chairs.
Discuss utility of Section V and VIII titles	Executive Committee and Section V and VIII chairs	Spring 2019	After a discussion of historical and current trends in these sections, Drew Hataway has charged the sections in question to discuss this issue at their section business meetings and, if necessary, return to the Executive Committee with a motion.

New Business

1. Mark Jones moved to approve the proposed changes to Section 7 of the bylaws. Cameron Gren seconded the motion, which passed.
2. Matthew Edwards is planning for the 2020 AAS annual meeting in 2020 in Huntsville.
3. Drew Hataway raised the issue that the governor of Alabama recently announced plans to create a STEM advisory council (Advisory Council for excellence in STEM) but the AAS was not contacted. But Mary Lou Ewald is on the committee. Drew suggests that we send a request to the Public Policy Committee to draft a letter volunteering the AAS to play a role in the advisory council. Drew Hataway moved that we draft and present a letter to the governor. Ellen Buckner seconded the motion, which was approved.
4. Malia Fincher moved to adjourn. The motion was seconded by Drew Hataway. The meeting adjourned at 8:45.

Action Items for Fall 2019:

Action Item	Person Responsible	Due Date
Send JAAS Issues to members with opt-in hardcopy instructions	Larry Krannich	Fall 2019
Develop a list of duties & responsibilities of associate editors.	Brian Toone	Fall 2019
Schedule a working meeting of editor, associate editors, and interested individuals for noon, Thursday, February 21, 2019.	Brian Toone	Spring 2020
Review and approve new AAS website	Jack Shelley-Tremblay, Executive Committee	Fall 2019
Steering Committee needs to discuss and vote on the nomination of Jack Shelley Tremblay and other potential nominees for Associate Executive Director. Steering Committee will allow 1 month for additional nominations and will then vote by email.	Steering Committee	Fall 2019
Post updated By-Laws on Academy website	Larry Krannich & Jack Shelley-Tremblay	Fall 2019
Post and distribute the new documents describing the roles and responsibilities of Section Chair/Vice-Chairs, via email and website	Larry Krannich	Fall 2019
Draft a letter to Governor Kay Ivey to volunteer AAS to serve on the Advisory Council for excellence in STEM. The letter will be circulated electronically to the executive committee for editing and approval.	Science, Public Policy, and Public Relations Committee	Spring 2019