

Minutes of the Fall Executive Committee Meeting, October 14, 2017
Room 1222, Bldg 1, College of Health Sciences
Samford University

Meeting was called to order at 8:40 a.m. by Ketia Shumaker and the minutes from the spring 2017 Executive Committee Meeting were approved. [Minutes on the Academy Website]

Attendees:

- Ellen Buckner
- Matthew Edwards
- Cameron Gren
- Drew Hataway
- Ron Hunsinger
- Larry Krannich
- Akshaya Kumar
- Ken Marion
- Prakash Sharma
- Ketia Shumaker
- Brian Toone

Ken Marion moved to approve minutes. Drew Hataway seconded. Minutes were approved.

Action Items Updated
Fall 2017 Executive Committee Meeting

Action Item	Person Responsible	Due Date
Reconsider the role of the Development Committee	Larry Krannich and John McCall	Spring 2018
Identify a mechanism to assess the success of the journal in the next one to two years. This Ad-Hoc Steering Committee is to develop a mission statement and objectives for the journal. Will address Associate editors, online JAAS publication, and Journal Indexing.	Drew Hataway, Ellen Buckner, Cameron Gren, Jack Shelley-Tremblay, Jim Bradley, Akshaya Kumar, Adriane Ludwick	Tabled pending assessment of outcomes from the JAAS changes being implemented
Creation of an AAS mini-grant program to fund small initiatives for STEM outreach	STEM section	Spring 2017
Creation of a silent auction for the 2018 meeting. Held in the afternoon through Sci-Mix. Items to be picked-up after the banquet	Ketia Shumaker and Bettina Riley	Work underway and plan to hold at 2018 Annual Meeting.
Consider the recommendations of the long range planning committee. Move	Larry Krannich	Long Range Planning

<p>the charge, duties, and responsibilities of the membership committee to the development committee and have the first vice president chair that committee.</p>		<p>moved and Approved</p>
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1. Ken Marion noted that the Board of Trustees does not give a report at the Fall Executive Meeting, but has a report at the Spring 2018 meeting.
2. Ketia Shumaker asked for an update on the ASIM budget cut and was informed by Ellen Buckner that when Kay Ivey took over as Governor, she recognized the value of ASIM and did not cut the ASIM budget. Ellen Buckner requested that the Academy's statement regarding ASIM Funding be published in the JAAS.
3. Drew Hataway stated that he will be working on nominations to be presented at the spring 2018 Executive Committee meeting for discussion and approval.
4. Brian Toone, Journal Editor, discussed the situation regarding JAAS hard copy distribution. Brian moved and Ken Marion seconded the motion: *The membership dues application will include an opt-in link for indicating a preference for receiving a hard copy of the JAAS and all current, multiple year, and lifetime members be contacted about the opt-in preference link.* The motion was approved unanimously. There was also discussion about a provision to provide authors with 25 reprints with their article publication. Because the Journal will be published in electronic form with free access, mention was made that authors can easily print out their own reprints. The Journal upon payment of a voluntary \$100 publication fee will provide 25 Xerox copy reprints, which include a cover noting these as JAAS reprints.
The editor encouraged section chairs to solicit papers from annual meeting presenters. After some discussion, a motion was made by Brian Toone and seconded by Ken Marion: *Beginning in 2018, the JAAS will publish the Gorgas/AJAS competition papers in a Student Competition online only issue.* The motion was approved unanimously.
5. The written report of Jane Nall, Alabama Science Olympiad (ASO) State Director, noted she wished to retire from this position, which she has held since 1996. The Executive Committee formed an ASO Search Committee [Drew Hataway, Brian Toone, and Jane Nall] to select, as soon as possible, a candidate for this position. If the selection occurs prior to the Spring meeting, the nomination will be distributed to the Steering Committee for approval. This would assure the candidate could work with the current director for the 2018 Olympiad.
6. The Biological Sciences Section will be discussing how best to manage the section's programming for this large section. A subdivision arrangement is being considered and this will be discussed at their spring 2018 business meeting. Because the Chair and Vice-Chair positions for Section VIII (Environmental and Earth Science) are vacant and Section VIII programming has been distributed among Sections I & II for the past two years, there was discussion about dissolution of Section VIII. The Academy President and 2nd Vice President will search for a Chair and Vice-Chair and encourage section growth. Because the State has a new policy concerning travel reimbursement, i.e. full reimbursement for in-state conferences when the State employee is a member of the organization, she recommended that this policy be stated in correspondence that advertises the meeting. The website master will include a portal for obtaining an official membership card with dues payment. There are plans to have an author book signing event at the annual meeting and Beth Motherwell from Alabama Press will be contacted about organizing this event. The Call for Papers was approved, but will not be distributed until a Section VIII chair is designated.
7. Matthew Edwards discussed the Long-Range Planning Committee action items relating to pairing

down the number of function committees and moved approval of the two changes:

- a. The Committee on Membership be combined with the Committee on Development with the current members of these two committees serving until their terms expire and the 1st Vice President serve as the Chair.
- b. The Committee on Science and Public Policy be combined with the Public Relations Committee to give a new committee: Committee on Science, Public Policy, and Public Relations. The current members of these two committees will serve until their terms expire.

The Executive Committee approved both. Because these become By-Law changes, these will be rewritten as By-Law changes, distributed to the membership prior to the spring 2018 meeting, and voted on at the spring business meeting.

The additional recommendation of the Long-Range Planning Committee regarding the senior and junior academy auditing committees complies with the By-Laws. These changes will be automatically made.

There was discussion concerning formation of a Distinguished Service Award and the distinctiveness of this award relative to the other Academy awards. This was referred back to the Long-Range Planning Committee with a recommendation to work with the Gardner and FAS Award committee to develop this as a distinctive award.

8. The Executive Committee discussed and moved that the Editorial Board of the Journal solicit Section Chairs and one member from AJAS to serve as ad hoc members of the Editorial Board. This was unanimously approved.
9. Place and Date of Meeting Committee noted that meeting locations are designated through 2021 with 2022 and 2023 available. Ellen Buckner said that pending approval from Samford University, the College of Health Science would like to host the 2023, 100th AAS anniversary meeting.
10. Ellen Buckner suggested and the Committee approved a resolution be written commending Governor Kay Ivey for supporting ASIM.
11. The Nomination Committee will present a slate of nominees for officers and committees at the spring 2018 Executive Committee meeting.
12. Ron Hunsinger stated that the William H Mason Scholarship information was up-to-date on the website. Application information will be sent shortly to the School of Education Deans in Alabama. There is now a vacancy on the committee.
13. Under New Business, Ellen Buckner extended an invitation to the Executive Committee to hold the spring 2018 meeting at her home on Wednesday, March 14, 2018 with dinner beginning at 6:15 pm. The Committee graciously accepted.
14. There being no further business, the meeting was adjourned at 11:35 a.m.

Action Items From Fall 2017 Executive Committee Meeting

Action Item	Person Responsible	Due Date
Modify 2018 Meeting Registration form and implement on Academy website	Larry Krannich and Jack Shelley-Tremblay	November 2017
Include a portal on the Academy website for members to obtain an	Jack Shelley-Tremblay	November 2017

official membership card		
Create a few @alabamaacademyofscience.org email addresses	Jack Shelley-Tremblay & Brian Toone	November 2017
Include an opt-in portal on the Academy website for members to indicate their preference to receive a hard copy of the JAAS	Jack Shelley-Tremblay	November 2017
Designate a Section VIII Chair and Vice-Chair	Ketia Shumaker and Drew Hataway	November 2017
ASO Search Committee identifies and recommends a candidate for ASO State Director	Drew Hataway, Brian Toone, & Jane Nall	December 2017
Write By-Law Changes regarding the combination of the Development and Membership Committees and formation of the Committee on Science, Public Policy and Public Relations. Distribute to membership in Winter 2018.	Larry Krannich	January 2018
Write a resolution commending Governor Kay Ivey for supporting ASIM	Brian Burnes	March 2018
Creation of an AAS mini-grant program to fund small initiatives for STEM outreach	STEM section	Spring 2018
Reconsider the role of the Development Committee	Larry Krannich and John McCall	Spring 2018
Creation of a silent auction for the 2018 meeting. Held in the afternoon through Sci-Mix. Items to be picked-up after the banquet	Ketia Shumaker and Bettina Riley	2018 Annual Meeting
Slate of Nominees for Officers and Committees	Drew Hataway	2018 Annual Meeting

Alabama Academy of Science Journal

Scope of the Journal:

The Alabama Academy of Science publishes significant, innovative research of interest to a wide audience of scientists in all areas. Papers should have a broad appeal, and particularly welcome will be studies that break new ground or advance our scientific understanding.

Information for the Authors:

- Manuscript layout should follow the specific guidelines of the journal.
- The authors are encouraged to contact the editor (E-mail: brtoone@samford.edu) prior to paper submission to obtain the guidelines for the author.
- At least one author must be a member of the *Alabama Academy of Science* (except for Special Papers).
- The author(s) should provide the names and addresses of at least two potential reviewers.
- Assemble the manuscript in the following order: Title Page, Abstract Page, Text, Brief acknowledgments (if needed), Literature Cited, Figure Legends, Tables, Figures.

Review Procedure and Policy:

Manuscripts will be reviewed by experts in the research area. Manuscripts receiving favorable reviews will be tentatively accepted. Copies of the reviewers' comments (and reviewer-annotated files of the manuscript, if any) will be returned to the correspondent author for any necessary revisions. The final revision and electronic copy are then submitted to the *Alabama Academy of Science Journal* Editor. The author is required to pay \$100 for partial coverage of printing costs of the article.